

# **Book Mark Returns**

The Book Mark is happy to accept returns or exchanges on general merchandise within 30 days of purchase. All items being returned or exchanged must be in the same condition as when purchased. Refunds without a receipt are subject to a 20% discount. Shipping/handling charges are non-refundable.

If you are shipping your return back to our store, please include a completed copy of our return form and ship your package to the address listed below.

**Gustavus Book Mark  
c/o Returns  
800 W. College Ave.  
Saint Peter, MN 56082**

*Non-returnable:* Batteries (unless package is unopened), electronics (calculators, headphones, charging cords, etc), health and beauty aids, clothing that has been worn or stained, and special order merchandise

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**Please complete this form and include it with your return.**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Web Order or Receipt Number: \_\_\_\_\_

Return Reason: (please circle one)

**Incorrect Size/Color**

**Incorrect Product Sent**

**Not as expected**

**Other**

If this is an exchange of the same item please provide the new size needed: \_\_\_\_\_

\*Postage will be charged for exchanges.

**A Book Mark employee will call you upon receipt of your returned merchandise to obtain card information for your refund to be processed.**